



THE TELANGANA DAIRY DEVELOPMENT
CO-OPERATIVE FEDERATION LIMITED

VijayaBhavan, Lalapet, Hyderabad-500 017.



Tender Notice No:271/GM(LMS)/2017-Vol IV,

Date:03.04.2025

Sealed quotations are invited from the experienced and reputed transportation firms / agencies for transportation and distribution of “VIJAYA TELANGANA” liquid milk, milk products, sweets and packaged drinking water from **VIJAYA Mega Dairy, Raviryala, RR District** to Milk vendors / Retailers / institutions / Military supplies, in Aramghar and Gachibowli under **GHMC / HMDA** area.

Tender No.	Tender Description
271	Transportation and distribution of “VIJAYA TELANGANA” Liquid Milk and Milk Products, sweets & water from VIJAYA Mega Dairy, Raviryala, RR District to Milk vendors / Retailers / institutions / Military supplies, in Aramghar and Gachibowli under GHMC / HMDA area.

- Interested parties / firms may download the Tender form and terms & conditions from TGDDCF web site www.tgdairy.telangana.gov.in / from tender inviting authority the General Manager, Marketing, Vijaya Bhavan, Lalapet, Hyderabad.
- The TGDDCF Ltd., reserves the right to cancel, re-schedule the tendering process without assigning any reasons, thereof.

Sd/-
General Manager(Mktg.)

NOTICE INVITING TENDER

S.No.	Description	
1.	Department Name	The Telangana Dairy Development Co-Operative Federation Limited
2.	Tender Subject	Transportation and distribution of "VIJAYA TELANGANA" liquid milk and milk products, sweets & packaged Drinking water from Mega Dairy, Raviryala RR Districtto Milk vendors / Retailers / institutions / Military supplies in GHMC / HMDA areas.
3.	EMD Amount	Rs.1,50,000/- (Rupees One lakh fifty thousand only) per schedule / Zone. The bidders who have submitted the EMD for earlier tenders may be exempted for submission of EMD's for Aramghar&Gachibowli zones.
4.	Processing fee	Rs.1000-00per zone / schedule inclusive of all in the shape of Demand Draft drawn in favour of MD, TGDDCF Ltd., Lalapet, Hyderabad (Non-refundable)
5.	Download of bid documents:	From 10.00 AM on 03.04.2025
6.	Last date & time for downloading of bids	By 12.00 PM on 04.04.2025
7.	Last date & time for submitting Technical and Commercial bids	Up to 1.00 PM on 04.04.2025
8.	Date & time for opening of Technical bids	By 1.30 AM on04.04.2025
9.	Date of opening of Commercial bids	By 3.00 PM on 04.04.2025
10.	Place of tender opening	Board Hall, Ground Floor, TGDDCF Ltd. H.O Lalapet, Hyderabad
11.	Tender Inviting Opening authority	General Manager(Marketing), TGDDCF Ltd.
12.	Email	gmmktg.tgddcf@gmail.com
13.	Contact Details	9686271707 / 9121160530 / 9121160523 / 534

The Federation reserves the right to accept or reject any or all the tenders or postpone the Submission / opening of tenders or cancel the entire tendering process without assigning any reason at any time.

DECLARATION OF THE TENDERER

To,
The Managing Director,
TGDDCF Ltd.,
Lalapet, Hyderabad – 500 017.

Sir,

Sub: Submission of EMD and Declaration of Acceptance of Tender Terms & Conditions.

Ref: Tender Notification No.271/GM(LMS)/2017, Dt.:04.2025.

With reference to the above, I/We representing M/s. _____

_____ participatin
g in the Technical cum Commercial Tender No. 271 for the transportation and distribution of “VIJAYA TELANGANA” liquid milk and milk products, sweets & packaged drinking water from **VIJAYA Mega Dairy, Raviryala, RR District** to Milk vendors / Retailers / institutions / Military supplies in Aramgharand Gachibowli under **GHMC / HMDA** area under **GHMC / HMDA** area.

Hereby confirm that I/we have read & understood the specifications, terms and conditions of the tender, and accept all the terms and conditions of the tender.

I/ we shall abide by the decision taken by the TGDDCF Ltd., in matters relating to terms and conditions specified in the tender schedule.

I am/ we are herewith submitting the prescribed EMD of **Rs.1,50,000-00 (Rupees One Lakh Fifty Thousand Only)** through Demand Draft in favour of MD TGDDCF Ltd. payable at Hyderabad for each zone separately. I agree for the retention of Earnest Money Deposit by the TGDDCF Ltd., without interest, till the finalization of the tenders and communication of acceptance.

Thanking you,

Name & address of the Firm

Signature of the Tenderer

Signature :

Name :

TENDER TERMS & CONDITIONS

Tender Notice No:271/GM(LMS)/2017-Vol IV

Date:03.04.2025.

Tenders for selection of Transport Contractors for Transportation and Distribution of “VIJAYA TELANGANA” Liquid Milk and Milk Products

Bids are invited from the reputed transportation firms with a minimum of one year of experience in transportation and Milk distribution field for the **transportation and distribution of “VIJAYA TELANGANA” Liquid Milk and Milk Products, sweets & water** across specified zones with details for a period of one year from VIJAYA Mega Dairy, Raviryala, RR Dist.

Sl. No	Name of the Zone	Present Qty Liters (Mar'25 avg. sales per day)	Contract Qty. For one year (Appx.)	No' of Route Vehicles	No' of delivery points at present	Approx. Distance from Mega Dairy, Raviryala in KM (To and Fro)	Route	Route wise Qty.	Capacity of the Vehicle In M.Ts
1	Aramgarh	6231	2274315	2	25	88	AG-1	4233	5.0
						90	AG-2	1998	3.0
2	Gachibowli	6089	2222485	2	46	130	GB-1	4032	5.0
	(Military Supplies) Golconda,	3100	1131500	1	As per Army	120	GB-2	2057	3.0
						70	ARMY	3100	3.0/5.0

S. No	Zones	Maximum Bid Limit per liter (Rs.) from Mega Dairy, Raviryala
1.	Aramgarh	1.15
2.	Gachibowli	1.25

TERMS AND CONDITIONS

1. INVITATION FOR SEALED QUOTATIONS:

- 1.1 The T.G Dairy Development Cooperative Federation is marketing about **2.40 Lakh Ltrs** of Milk & Milk Products per day in the twin Cities of Hyderabad and Secunderabad and upcountry routes. The milk is packed at Mega Dairy, Raviryala, RR District to various vendor points/institutions in the said above Zones of GHMC / HMDA Hyderabad. In view of the expiry of the term of the existing contract, sealed tenders are invited to appoint a Transporter for the transport and distribution of milk and milk products, sweets & packaged drinking water for **Zones (including Military Supplies under the allotted zone without Cash Collection) at any time day / night.** The details of Zones along with the number of tentative delivery points

and approximate quantity in each zone of Milk presently being sold are furnished in **ANNEXURE**. The Bids are invited from experienced agencies / firms in the Transportation field or in the Milk Distribution field having a minimum one-year experience.

- 1.2 The participants are expected to study & understand all instructions, specifications, terms and conditions. Failure to provide all necessary information as outlined in the document or submitting bids that do not fully comply with the terms and conditions may result in disqualification and will be at the participant's own risk.
- 1.3 The Management reserves the right to change, modify, extend time limit and amend any of the tender conditions during the processing of the tenders on or before the last date for submission of tenders at its own discretion for a prospective change in betterment of the services.

2.0 VALIDITY OF BIDS:

- 2.1 The bid should be valid for 45 **days** from the date of the tender.
- 2.2 In exceptional circumstances the Management of TGDDCF Ltd, Hyderabad may in writing solicit the participant's consent to extend the period of validity of the offer.

3.0. ELIGIBILITY CRITERIA

- 3.1. *A Firm should be Registered and shall have or possess a GST certificate". Copy of the Registration certificate issued by Registrar of Firms/ GST authorities to be submitted.
- 3.2. *The Firm must be an Income Tax assessee and is required to submit Income Tax return for the last assessment year, either 2023-2024(Financial Year 2022-2023) or 2024-2025(Financial year 2023-2024) along with a copy of the allotted PAN.
- 3.3. *The firm should submit valid certificates of **ESI, EPF & FSSAI**
- 3.4. *The Firm should submit the last one year audited Balance sheet and Profit and loss account for the above mentioned assessment year.
- 3.5. *In case, the participant is a Partnership Firm, the Partnership deed and Authorization letter shall be submitted and in case the participant is a Company, Memorandum of Association and Articles of Association shall be submitted. In case the participant is an LLP then the LLP agreement has to be submitted.

- 3.6. *The Participants should have a minimum of **One year of experience** in transportation or in the Milk Distribution field for the purpose of transportation and bring back empty crates in accordance with daily indents of milk and milk products from milk vendors/distributors/Institutions.
- 3.7. The participants should furnish the number of Vehicles owned or leased (Documentary evidence to be submitted) with valid RTA issued RC photo copy.
- 3.8. The participants must provide details of the available Manpower suitable for milk distribution duties, along with documentary evidence to support the information.
- 3.9. Tender have to quote rates for each zone as detailed below:
- A) Zone (Name) per liter rate**
- From Mega Dairy, Raviryala
- B)Zone (Name) per trip rate:**
- From Mega Dairy, Raviryala
 - Each route wise rate
- 3.10. The hard copies of the mentioned documents should be submitted to this office address as under:
- The General Manager (Marketing)
VijayaBhavan,
TGDDCF LTD. Head Office,
Lalapet, Hyderabad,
Pin code No.500 017.

Note: (*) Mandatory certificates for eligibility in Technical & Commercial bids.

4.0 TENDER PROCESSING FEE:

*The Tenderer has to pay the Tender processing fee of Rs.1,000-00per zone / schedule inclusive of all in the shape of Demand Draft drawn in favour of MD, TGDDCF Ltd., Lalapet, Hyderabad (Non-refundable) for participation in the tenders.

5.0 EARNEST MONEY DEPOSIT (EMD)

5.1 *Earnest money deposit for an amount of Rs.1,50,000/- (Rupees One lakh fifty thousand only) per zone / schedule for participation in the tenders shall be paid through Demand Draft in favour of MD

TGDDCF Ltd. payable at Hyderabad for each zone separately. The EMD of the successful Tenderer will be converted as a part of the security deposit. No other form of EMD remittance shall be accepted.

- 5.2 Earlier EMDs or performance guarantees are not transferable against the present tender. Therefore, submission of fresh EMD along with tender is COMPULSORY/MANDATORY.
- 5.3 Any tender without EMD shall be treated as non-responsive & shall be liable for rejection Without assigning any reasons. The EMD deposited by the unsuccessful bidders shall be refunded.
- 5.4 EMD /Security Deposit shall not carry any interest.
- 5.5 The EMD is to protect the interest of TGDDCF Ltd, against the risk of tenderer's conduct, which would warrant the security and the forfeiture.
- 5.6 The EMD shall be liable for forfeiture in the circumstances stated herein below
- a) If the tenderer withdraws the tender during the validity period of the tender specified by TGDDCF Ltd.
OR
- b) In case of successful tenderer after issuance of Letter of Acceptance (LOA) fails to:
- i) Execute the Contract Agreement & furnish the prescribed Security Deposit within the specified date.
OR
- ii) If the declarations in Technical Tender by the tenderer are found false/faulty.

OR
- iii) The EMD shall be liable for forfeiture if the winning bidder does not execute the contract and fails to furnish the Security Deposit (SD) in the form of a Bank Guarantee in a specified time.

6.0 **BANK GUARANTEE (PERFORMANCE GUARANTEE):**

- 6.1 The successful bidder shall have to submit a 100% Bank Guarantee as a Performance Guarantee equivalent to **one day's sale value of stocks and one day's value of empty crates for each Zone within 10 days from the date of issuance of the Contract Note/ Work**

order. T.G. Dairy will review the sales from time to time and as and when there is an increase in sales quantity or value of stocks, the Winning Bidder has to submit an additional Bank Guarantee immediately on issue of Notice failing which the same will be deducted from the pending bills under acknowledgment.

- 6.2 The Bank Guarantee (s) should be valid for a contract period of one year with a claim period of one year.
- a) BG has to be extended up to 18 months grace period with a claim period of six months, if Tender term is extended.
 - b) If Tenderer fails to provide/extend the BG during course of contract period or grace period, Federation shall withhold the bills up to 2 days sales value.
- 6.3 Failure to comply with the above condition shall make the bidder liable for Cancellation and forfeiture of Earnest Money Deposit.
- 6.4 The winning bidder should undertake to extend the validity of Bank Guarantee(s) in case the Milk Transportation-cum- Distribution contract is delayed or in case of extension beyond the validity period of Bank Guarantee(s).
- 6.5 The Bank Guarantee(s) of the winning bidder shall be invoked on the following conditions:
- 6.5.1 Non-supply of milk to the Milk Vendor(s)/shop(s)/ Institution(s) as per the Truck Sheet/invoice/any other document and sudden stoppage of milk supply.
 - 6.5.2 Indulging in malpractices like adulteration, any violation in statutory payments.
 - 6.5.3 If, there is any breach of terms and conditions of the agreement entered which may adversely affect the milk distribution and business of the Federation.
 - 6.5.4 Any other reason T.S Dairy deems fit and proper as per law.

7. SIGNING OF TENDER DOCUMENTS:

- 7.1 The Tenderer shall submit the Original Technical Bid & Commercial Tender duly signed and affixing the seal by the tenderer on each and every paper of Tender schedule issued.**
- 7.2 Any correction, overwriting in the tender documents shall be attested by the tenderer or the authorized signatory by affixing the seal.
- 7.3 If there is any discrepancy between words and figures written in the tender document, the words shall be considered as valid and the

discretion of management shall be final.

8.0 SUBMISSION OF TENDERS:

8.1 The Tenderer should invariably visit the connected operational work spots in the Plant/Market connected to Milk Transportation and Supply for at least two days to assess the exact scope and quantum of the work, distance covered and to estimate the number of workers required for the said operation, before giving their offer and submission of tenders.

8.2 Both Technical proposal along with prescribed EARNEST MONEY DEPOSIT & Commercial Tender duly filled shall be submitted in two different Envelopes duly sealed and properly super scribed the matter over the Envelopes as,

i) Technical Bid for Transportation.

ii) Commercial Bid for Transportation.

9.0 DEADLINE FOR SUBMISSION OF TENDERS:

9.1 The Technical Bid along with EARNEST MONEY DEPOSIT (EMD) in the form of Demand Draft & Commercial Bid, complete in all respects should be submitted at the Specified address not later than the time & date specified for receipt of the tenders. The Tender Box is made available at the Office of GM(Mktg.) for receiving the Tenders.

9.2 No telephonic / fax/emailed tenders shall be considered and accepted.

9.3 The tenders received later than the time & date specified will not be accepted.

10.0 OPENING OF TENDERS

10.1 The Technical proposal shall be opened on the date/time at venue specified, in the presence of the Tenderers or their authorized representative who opt to be present on the day/time at venue specified for opening of tenders.

10.2 The Tenderers/Authorized representatives present at the time of opening of tenders shall sign the register evidencing their attendance.

10.3 Based on merits and credentials furnished by the Tenderer in Technical Bid, the eligibility of Tenderer to compete in the Commercial Bid shall be decided by TGDDCF Ltd., The other technically disqualified Tenders

will be returned back to the Tenderer opened.

10.4 If the said date of the tender opening is declared as Holiday for any reason, the Tender shall be opened immediately on the next working day at the same time and place.

10.5 The date of opening of Commercial Bid shall be intimated to the Technically Qualified / Eligible Tenderers by letter/FAX / E-mail.

11.0 EVALUATION OF TENDERS.

11.1 Taking into consideration the Technical competence & the price quoted for the Van capacity of Milk Transported for the routes of GHMC/ HMDA shall be evaluated for awarding of the contract.

11.2 Notwithstanding anything contained in the tender schedule, no obligation on TGDDCF Ltd. to accept the lowest tender.

11.3 The TGDDCF Ltd. reserves the right to accept or reject in full or part of all the tenders or individual tenders without assigning any reason thereof at the sole discretion of Management.

12.0 It is mandatory that the bidders need to quote the four Rates as detailed below:

A) Zone (Name) per liter rate

- From Mega Dairy, Raviryala

B) Zone (Name) per trip rate:

- From Mega Dairy, Raviryala, Each route wise rate

12.1 The bidder who has quoted the lowest rate per litre for each zone shall be considered as L1.

12.2 The contract duration is 12 months with a provision to extend for another up to 18 months, accordingly B.G has to be extended for the extended period.

12.3 Notwithstanding any provision in the auction.

12.4 TGDDCF Ltd reserves the right to change / alter the terms & conditions of the agreement at any time.

12.5 The TGDDCF Ltd., reserves the right to accept or reject any part or all the auctions without assigning any reasons, at the sole discretion of the Management

12.5 Any and all decisions taken by TGDDCF Ltd shall be final and binding on all parties.

13.0 CRITERIA FOR AWARD OF CONTRACT:

13.1 At the time of inspection of the Firm by the TGDDCF Ltd. official team prior to the award of the contract, if it is found that the declarations made by the participant are false/faulty, the Bidder shall be disqualified & the **EARNEST MONEY DEPOSIT submitted shall be forfeited after deducting applicable transaction charges and the firm will be blacklisted and restricted to participate in the tender.**

13.2 TGDDCF Ltd. reserves the right to recover the direct losses and consequential losses if any, arising out of non-performance of the contractual agreement in addition to the penalties. The recovery of loss could be from eligible bill / S.D of Transporter or by invoking Bank Guarantee (s) or any other payment due to Transporter.

13.3 TGDDCF Ltd. reserves the right to terminate the contract at any time during the contractual period without **assigning any reason thereby incurring any liability to the affected contractor or any obligation to inform the affected contractor on the grounds of TGDDCF Ltd. action. The decision of TGDDCF shall be final binding**

13.4 Notification of Contract Note to successful Bidder shall constitute the formation of the contract.

13.5 After the award of the contract, if the Transporter at any time is proven not to have the infrastructure as declared by him during registration to supply the Milk, the same shall be treated as a Breach of Contract by the Transporter and the contract shall be liable for cancellation with penalty recovered in form of damages and also by invoking the Bank Guarantee(s).

14.0 TRANSFER OF CONTRACT:

14.1 The contract is not transferable on any account whatsoever.

14.2 Any request for transfer of contract /deletion of routes and Zones shall be treated as non-performance or Breach of Contract and the Bank Guarantee(s) is/are liable for invocation besides termination of contract.

15.0 VALIDITY OF CONTRACT:

15.1 The validity of the contract shall be for a period of one (1) year.

- 15.2 Tender term shall be one year from the date of commencement of the contract.
- 15.3 The successful bidder shall have to enter into an agreement.
- 15.4 The commencement of the contract shall be from the date of execution of the contract agreement and furnishing of the prescribed Bank Guarantee.
- 15.5 TGDDCF Ltd. reserves the right to extend the contract for up to 18 months or until the finalization of a new tender contract whichever occurs earlier, from the date of the contract's expiry. The contract rate, terms, and conditions will remain unchanged during the extension period. Extension orders will be issued by TGDDCF Ltd. if required.
- 15.6 TGDDCF Ltd. reserves the right for premature termination of all or any part of the Contract and call for fresh auction without assigning any reason thereby incurring any liability to the affected Transporter or any obligation to inform the affected Transporter on the grounds by Federation.
- 15.7 For all purposes the terms and conditions of the agreement entered will be final and binding on all the parties.

16.0 TAXES AND DUTIES:

- 16.1 The price finalized for the contract shall be totally, inclusive of all taxes & levies, toll charges, permits if any, etc. The Federation will not be held responsible for any further Taxes and Levies whatsoever.
- 16.2 Statutory deductions, such as Income Tax and others, if applicable, shall be made from the bills in accordance with the prevailing rules during the contract period.
- 16.3 If diesel is subsequently brought under GST in Telangana state, the Management will consider the request of the successful transporter based on the prevailing conditions and recommendations of CPC members.

17.0 TERMINATION FOR DEFAULT:

- 17.1 The Federation may without prejudice, to any other remedy, for breach of contract by the Transporter terminate the contract in whole or in part by written notice of default to the Transporter by 7 days' Notice.
- 17.2 Before or after finalizing the contract and even after entering into an agreement, if it comes to the notice of the Management of any fraud

or chronic default by the transporter, it will always be open to the management of TGDDCF to terminate the contract agreement by giving 7 days notice and black-listing the transporter.

- 17.3 If the Transporter fails to perform any other obligation under contract as per the agreement, The TGDDCF Ltd. may at any time terminate the contract by giving 7 days' written notice to the Transporter, without thereby incurring any liability, compensation to the affected Transporter.

18.0 DISPUTE

In Case of any disagreement or dispute arising between TGDDCF Ltd. and Transporter in connection with the performance of a contract, the TGDDCF Ltd. and Transporter shall make every effort to resolve amicably by direct informal discussions. However, the decision of MANAGING DIRECTOR, TGDDCF LTD., shall be final and binding on the Transporter.

19.0 RIGHT OF RESERVATION:

Notwithstanding the award of the contract or any other clauses stated above, TGDDCF Ltd reserves the right to accept or reject any or part of the tenders and to terminate the tender process and reject all the bids at any time, prior to the award of the contract, without assigning any reason.

20.0 FORCE MAJEURE:

The Contract shall be subject to the principles governing 'Force majeure'. Neither party shall be considered in default in the performance of its obligations, if such performance is prevented or delayed because of war, Hostilities, Revolution, Civil Commotion, Epidemics, Accidents, Fire, Wind, Flood, Earth Quakes or law & orders, proclamation regulation or cause, whether similar or dissimilar nature beyond the reasonable control of the party affected should one or either or the parties be prevented from fulfilling its exhausted obligation in a state of Force majeure lasting continuously for a period of six months, the two parties should consult each other regarding the future implementation of the contract.

21.0 INDEMNITIES:

The Transporter shall have to indemnify and also keep indemnified the TGDDCF Ltd. against any or all damages or losses etc., caused to TGDDCF Ltd. arising from any omission or commission defaults of Transporter for which TGDDCF Ltd. shall not be responsible in any manner whatsoever.

22.0 JURISDICTION:

The Courts at Secunderabad shall alone have jurisdiction to decide any disputes arising out of this contract. For settlement of any dispute, out of the contract against this Auction/contract shall be subject to the jurisdiction of the Civil Courts situated in Secunderabad.

**Sd/-
GENERAL MANAGER (MKTG.,)**

RULES OF CONDUCT FOR “VIJAYA TELANGANA” MILK TRANSPORTATION

1. Introduction:

- 1.1 The Telangana Dairy Development Cooperative Federation Limited formally known as (APDDCF) was started in the year 1971. TGDDCF has built up an infrastructure that could take care of Milk Production, Procurement processing and Marketing.

The Milk and Milk products manufactured are marketed under the brand name “VIJAYA TELANGANA” – a household name for millions of people across the country.

“VIJAYA TELANGANA” intends to appoint a Transporter for the Transportation and Distribution of VIJAYA Telangana Milk in above said 18**Zones** on a regular 365 days operation basis. At present Vijaya is marketing a total of **2.40 Lakh litres** of Milk & Milk Products, Sweets & Packaged Drinking Water per day in the twin cities of Hyderabad & Secunderabad and upcountry routes including online, forenoon sales.

2.0 Role of Transporter:

- 2.1 Upon issue of work order by the Federation:
- The transporter has to issue a letter of Acceptance within 3 days.
 - The Transporter has to enter into an agreement & submit the B.G. within 10 days.
 - The Transporter must complete the painting of the vehicles and present them before the Inspection Committee of M.P.F., Lalapet, Hyderabad within 15 days for verification of vehicle condition as per the tender's terms and conditions. Based on the Inspection Committee's approval report, final orders will be issued for placing the vehicles to the Transporter.
- 2.2 The Transporter is responsible for loading the Milk and Milk Products from the cold store / godown loading dock and transporting the same in Crates/Cans/ Cartons or any other containers from the VIJAYA Telangana, Mega Dairy, Raviryala, RR Dist.to various Institutions located in the said 18 Zones awarded to him as per the truck sheet/ Invoice /Gate pass / any other document and will have to collect back the empty crates and cans etc. from the sales point and collection of next day indents from Milk Vendors and handover back to Vijaya Telangana Mega Dairy, Raviryala, RR Districtin the return trip within the prescribed time.
- 2.3 The Empty crates etc. shall be returned on the same day after arrival at the Dock as a routine. The empty crates account will be finalized on day

to day basis. Exceptions will be accepted solely at the discretion of the Management.

- 2.4 It is the complete responsibility of the Transporter to bring back daily empty crates and indents from the booths/delivery points on the same day and shall obtain acknowledge from the dispatch / concerned section. The Management shall recover the cost of the crates from the **Transporter's bill if empty crates are not returned.**
- 2.5 The General Manager (Marketing) reserves the right to modify the course or route, increase or decrease in the distance on the route and such enhancement or reduction in the route length, as determined by the General Manager (Marketing) is binding on the transporter and no extra rate will be paid for any additional coverage within the specified limit or mileage.
- 2.6 The Transporter Vehicles should positively report for milk supply before the Concerned Officer (Dispatch Section) by 9.00 PM (or) any prescribed time by Dispatch / Concerned officers for day /night supplies. It is the responsibility of the Transporter to see that the milk supply is carried out without any disturbance. A penalty of Rs.200/- / Rs.400/- / Rs.600/- will be imposed in case the placement of the vehicle is delayed beyond the grace time of 1 hr late by 60 mints / 90 mints / 2 hours respectively, as a deterrent.
- 2.7 The Transporter will be responsible for the safe & timely transportation of the sachets, cans, cartons and other articles. The Transporter with the assistance of workers of his own will have to deliver the milk and milk products, sweets & packaged drinking water at the Milk Vendors/shops or Institutions as per the Dispatch memo (Truck sheet/Invoice/Gate pass / any other document) handed over by the TGDDCF Ltd. officials for delivery. Failing which penalty for short or late supplies at vendor sales point will be imposed at the rate of **Rs.250/- per litre for Milk and Rs.1000/- per kg/ litre for Milk Products.**
- 2.8 **The Federation shall have the right to impose the fine of Rs.10,000/- per day besides the total value of the sales lost by the Federation, for non-placement of vehicles for lifting the stocks from Mega Dairy, Raviryala, RR Dist.**
- 2.9 The Driver and workers engaged by the Transporter shall be disciplined, and shall not misbehave and be in sound health. Necessary identity cards should be issued to them as per the directions of the General Manager (MPF).

It is the sole responsibility of the Transporter to ensure that their Loaders, Supervisors, Drivers, Cleaners and leased vehicle owner should not disturb the Management for any claim. In such a case

penalty will be imposed by the Federation along with necessary action on the Transporter as deemed fit.

- 2.10 The Transporter should also supply Milk & Milk Products to the Institutions (Govt. / Private / Online / Modern Trade) or special orders of the consumers as and when required, by placing vehicle during day/night time. Any breach in terms of supply for any reason whatsoever shall attract a severe fine.
- 2.11 **a) The Transporter should also supply Milk & Milk Products, Sweets & Packaged Drinking Water to the Institutions (Govt. / Private / Online / Modern Trade) or special orders of the consumers, by placing vehicle during day / night time daily and also as and when required. In case of non-placement of the vehicle or non-supply of a single vendor point / institution / modern trade outlet by the transporter, the Dispatch / Marketing Section can hire and place the vehicle to avoid the breakage of supplies and cost of transportation charges for hiring such vehicles shall be recovered from the transportation bills besides imposing a fine of Rs.10,000/- per vehicle. Any breach in terms of supply for any reason whatsoever shall attract a severe fine.**
- b) The Transporter should place the vehicles any time of day / night as per the requirement received from the market, capacity of vehicles may vary as per indent received.**
- 2.12 **The Federation has made Zones by clubbing nearest Zones, however, the transporter has to place exclusive route vehicles for each zone without clubbing other zones, either in the same zone or other neighbouring zone area and should not supply in other zonal area if same is noticed penalty of Rs.1000/- per day shall be imposed.**
- 2.13 The Federation has established zones by grouping nearby areas. The transporter is required to place exclusive route vehicles for each zone without combining routes, whether within the same zone or neighbouring zones. The transporter must not supply to areas outside their designated zone. Any violation of this rule will result in a penalty of Rs.1000 per day.
- 2.14 It will be the responsibility of the Transporter to deploy sufficient manpower to get his vehicles loaded as per the Truck Sheet/Invoice/Gate pass and any other document by drawing stocks from the cold stores / godowndock with his men and acknowledging the receipt of the articles loaded in the truck and deliver same at the distribution centers. While loading he should ensure that there is no loose milk in the crates or extra sachets. He should also ensure that only defect-less packets are loaded after properly segregating Milk sachets from leakages.

- 2.15 The broken crates /other dairy crates on return shall not be accepted and the crate cost will be recovered from the transport bills.
- 2.16 All the return vehicles should start from the last point at 7.00 AM and reach the Dock before 12.00 Noon positively and hand over the empty crates. **The vehicles should not be parked within the premises and surrounding area of the Vijaya Telangana, TGDDCF Ltd. Mega Dairy, Raviryala, RR District after loading and unloading failing which a fine of Rs.500 will be imposed.**
- 2.17 If the TGDDCF Ltd. Authorities detect adulteration or any other malpractices in connivance with the staff of the vehicle driver and crew members; the Transporter is liable for severe penalty or even termination of contract duly invoking Bank Guarantee(s) besides recovering the losses if any.
- 2.18 The Transporter will have to get his vehicle checked by the Officials of the Federation before placing his vehicle for loading and distribution of milk.
- 2.19 **The transporter route vehicle has to touch all the vendor points / institutions in return for pickup of empty crates / leakage sachets so that the leakage quantity may be replaced on next day to the vendor / institution otherwise fine will be imposed Rs.500/- per day.**
- 2.20 Further, in order to improve sales, the Transporter will be allotted one Milk Booth code in each Zone for the supply of milk and milk products to the prospective Milk Vendors in their area, at the existing rates for Milk Vendors for motivating them to take Milk Vendorship from the Federation. The Transporter shall remit the sales proceeds the next day.
- 2.21 No outsider other than the Bid Winner should be involved in the operations of Milk Distribution.

3.0 SPECIFICATION FOR THE VEHICLE:

- a) The year of manufacture of the puff vehicle should be of 2014 model and above (not less than 2014) model and the puff vehicle should be of the latest new generation LCV (Light Commercial Vehicle) along with valid relevant certificates.

The Transporter should have a minimum of 60% owned Vehicles. For balance vehicles leased agreement along with the Terms and Conditions should be furnished.

In case of failure to provide the specified model vehicle, the

penalty of a minimum @ Rs.500/- per day per vehicle will be imposed at the discretion of Management.

No outsider other than the Bid Winner should be involved in the operations of Milk Distribution.

- b) The capacity of the vehicle can be of **3.0 / 5.0 Metric Tonnes and should carry Crates loaded with Milk & Milk products sweets & packaged drinking water. Further as per the requisition different capacity vehicles of 3.0 / 5.0 metric tonnes Puff closed vehicles to be provided.**
- c) The capacity of the vehicle is indicated against each route depending upon the sales quantity i.e. 3.0 M.Ts or 5.0M.Ts if the sales increase over time the transporters have to place the higher capacity vehicle.
- d) The route vehicle less than 100 K.M's (one side) shall be a Puff vehicle (Polyurethane) and more than 100 K.M's (one side) shall be refrigerated vehicle.
- e) The transporter should provide closed box-type Insulated vehicles for supplies and the body & doors of the vehicle should be Themocol insulation with a Density of 16 Kg / Cu. Mtr. and thickness should be minimum of 3.0 inches and The height of the vehicle from the base of the floor should be a minimum 6.0 feet. Any temporary failure to provide the above box-type vehicle is liable for penalty @ Rs.1000/- per day and it will be accepted at the discretion of the Management.
- f) **Federation shall have the right to impose the fine of Rs.1000/- per day for utilizing non-approved vehicles.**
- g) The vehicle should have a self-starting facility. The engine should be stopped while the vehicle is being loaded or unloaded at the dock. Penalty will be imposed at the rate of **Rs.500/-** per day for default.The Vehicle should be serviced periodically and should have good tyres and a Stepney to avoid a breakdown during the supply of Milk.
- h) The Transporter must paint their vehicles every year on all three sides with the 'VIJAYA Telangana' artwork provided by TGDDCF Ltd and the inner side with white colour. The top of the front portion should be marked with 'ON CONTRACT WITH TGDDCF Ltd' at the cost of the Transporter. The Transporter must obtain the Inspection Committee's approval report for the payment of transportation bills. Failing to comply will result in a fine of Rs.2000/- every fortnight.
- i) The vehicle should have valid appropriate insurance without any liability to the TGDDCF Ltd. at the time of accidents or damages.
- j) The floor of the vehicle shall be smooth without any patchwork and obstructions for crate movement. There should be good light arrangement both in the cabin and body for counting and verification

of the crates/stocks. Penalty at the rate of **Rs.1000/- per day, per vehicle** will be charged for default.

- k) All the distribution/Transport vehicles are subjected to verification & approval by the Works Manager / DGM(Plant) / Deputy Director (Desp.) of VIJAYA Telangana, Mega Diary, Raviryala, RR Dist.confirming to Model, insulated, Pollution, Insurance, Top hood, Closed Body, Doors, Self, Light etc. for Roadworthiness and suitable to transport Milk.
- l) Initially two to three days warning shall be issued by Dispatch Section to Transporter before imposing of fines for deviations of Light failure in the Insulated Box, Damage bottom, Self-start issue only.
- m) The transporter has to provide zone wise supervisor to monitor the regular supply of Milk & Milk products to vendors / institutions etc. in the zonal area and to coordinate with vendors for resolving their grievances during supplies from time to time.
- n) **Transporter shall provide the GPS tracking system with a camera for all the delivery vehicles (or) should use an App provided by TGDDCF for tracking.**

4.0 SPECIAL CONDITIONS:

- a) The Transporter should not be an employee of TGDDCF Ltd.
- b) The Transporter should provide a copy of the R.C. Book of the vehicles deployed along with the hiring agreement with the owner of the vehicle.
- c) The Transporter should provide a Uniform (Blue T-shirt with Vijaya Logo), Woolen dresses, shoes, and Gloves for their staff working in loading activity.
- d) The Transporter should provide an Identity Card to all the staff working under their control in the prescribed format given by the Federation and submit two Sets one for Security and One for Staff.
- e) The **TGDDCF Ltd. Milk & Milk Products transportation and distribution services** are declared under the **Essential Services Maintenance Act (ESMA)**. Hence strikes or any disruption of work is prohibited. Therefore, the Transporter or his crew members involved in the loading transportation and distribution of milk operations should not indulge in lightening strikes such as paralyzing loading operations, transportation, and distribution, stopping the operation by causing disruption of works/vehicles, strikes in any manner what so ever leads to termination of contract and invocation of Bank Guarantee (s) besides the forfeiture of all pending Bills /amounts and action will be taken as per above ESMA ACT.

- f) If the Transporters or their Subcontractors / vehicle Owners / vehicle crew / loading staff, etc. are involved in partial strike or deliberately delay in the placing of vehicles or deliberately delay in starting loading operation or abruptly stoppage of loading activities, a penalty of Rs.1000/- per hour delay, for each vehicle shall be imposed and also imposed 4.0 (e) clause.
- g) In case of bandh or strike, the Transporter should provide his vehicle without any excuse for milk distribution. The General Manager (Marketing) will however address the police and other concerned to provide protection for milk trucks. However the Transporter does not have any right to give notice of strike against the management during the contractual period,
- h) The Managing Director reserves the right to reduce or increase the contract period at any time without assigning the reasons.
- 4.1 The Transporter shall have to carry in his vehicle other auxiliary material of the TGDDCF Ltd. (if any) connected to milk sales in addition to milk without any extra cost.
- 4.2 The Transporter shall not carry passenger /material other than that of TGDDCF Ltd during the period of milk supply. In case of default, he is liable for penalty as may be levied by the TGDDCF Ltd.
- 4.3 The period of the contract will be valid from the date of execution of the Contract Note / work order with the approved bidder.
- 4.4 On acceptance of the contract the Transporter will have to enter into a contractual agreement with the TGDDCF Ltd.
- 4.5 **The Bank Guarantee(s) will be returned to the Transporter only after the satisfactory execution of the period of the contract and as soon as the accounts are finalized and after issuing a No Dues Certificate (NOC) by concerned RSMs and GM(Mktg.).**
- 4.6 When the TGDDCF Ltd authorities inform the Transporter regarding the awarding of the contract to him the Transporter will have to communicate to the TGDDCF Ltd authorities immediately of his acceptance of the contract. If the Transporter fails to give consent or his acceptance within 3 days from the date of receipt of the order, his order is liable for cancellation without any further intimation or consideration and the EARNEST MONEY DEPOSIT of the Transporter shall be forfeited.
- 4.7 The Federation shall release the Bank Guarantee(s) of the Transporter only after the satisfactory execution of the contract period and once the accounts are finalized. Additionally, the Transporter must repaint or remove the Federation's Art Work on the vehicles involved in transportation activities during the contract period to white or any other colour.

- 4.8 The Transporter or Owner of the vehicle is prohibited from carrying out transportation of other Dairy Products, either during the night or day, with the Federation's Art Work on the vehicle during the contract period with the Federation.
- 4.9 The General Manager (Marketing) reserves the right to depute his representative along with the vehicle if he so desires. This is binding on the transporter to accept.
- 4.10 The General Manager (Marketing) reserves the right to amend, delete, or substitute any of the conditions of the contract without assigning any reasons.
- 4.11 **If the Transport vehicle is not engaged by the TGDDCF Ltd authorities due to stoppage of distribution on account of Natural Calamities, strike, bandh etc. payment of transport charges for the days so will not be made.**
- 4.12 The Transporter shall not carry out the supply or redistribution of any Milk and Milk Products of any other competitor's brand. Transporter shall not render services of supply or redistribution even to Vijaya Telangana Vendors or Distributors or others. Transporter shall supply exclusively for TGDDCF Ltd and deliver as per truck sheet/invoice / any other document during the period of milk supply i.e. From 10.00 pm to 9.00 AM. In case of default, he is liable for penalty or termination of contractor as may be levied by the TGDDCF Ltd.
- 4.13 **Federation shall have the right to impose the fine of Rs.500/- per day for keeping an open door while distributing of Milk.**
- 4.14 The General Manager (Marketing) can impose a minimum fine up to **Rs.3000/- (Rupees Three thousand only)** per vehicle for irregularities committed by the Transporter or his employee basing on the reports and findings of the supervisory staff.
- 4.15 **Manpower Deployment:**
- a. **Route Vehicle:** Driver and sufficient helpers for each route for timely delivery of Milk & Milk products and collection of empty crates and leakages.
 - b. **Transporter vehicle crew shall have to be Mobile Phone app literate, performing daily activities through Federation App. during the course of Milk and milk products loading & distribution.**
 - c. **For Despatch Operations:** Deploying a sufficient number of workers/labourers for proper segregation and timely loading operations of each route vehicle under the supervision of representatives / Supervisors of the firm as per the time slot given by

the dispatch / concerned section. Failing to meet the requirements and causing delay, will be penalized at the discretion of the management.

- d. The driver engaged by the transporter must have a valid license issued by the RTA authorities for the transportation of the vehicles.
 - e. The loaders and vehicle crew engaged by the Transporter should be covered under ESI and EPF ACT by having separate respective accounts and should comply with all the provisions of the Contract Labour Act. The Transporter will be personally responsible for any actions initiated by ESI/EPF Act and Labour Commissioner Department if the provisions are not complied with.
 - f. **The loading crew must be engaged by the transporter when the Vehicle is kept for unloading by the night duty officer/ Federation officer for re-checking. If failed penalty of Rs.5000/-.**
- 4.16 The TGDDCF Ltd. has a general lien over all money payable to the Transporter for any losses/damages/ irregularities /non-compliance of statutory provisions caused by the Transporter to the TGDDCF Ltd.
- 4.17 The Transporter shall be held responsible for any claims by the third party/parties on account of the accidents, or damages. Injuries and death of persons by the vehicle deployed by him. The TGDDCF Ltd will not have any liability whatsoever.
- 4.18 a) **EXCESS LOADING: The Transporter's trucks after loading at the dock are subjected to rechecking of the stocks /quantities loaded into the trucks at random. If any quantities i.e., Crates/loose milk/sachets are found in excess of truck sheets/Invoice / Gate Pass quantities penalty shall be imposed at the following rates.**
- | | | |
|-----|------------------------|------------------------|
| I) | up to 50 litres | Rs 600/-per lit |
| II) | 51-100 litres | Rs 750/-per lit |
| II) | 101 and above | Rs 900/-per lit |
- b) If any higher value stock is loaded against lower value stocks the difference in the value of stocks which are wrongly loaded will be recovered besides imposing a penalty of Rs.300/- per crate.
 - c) After unloading the vehicle at the unloading dock if any excess loose milk or excess sachets or milk crates due to wrong loading are found the driver, and cleaner shall put their signature on the unloading form to confirm their lapses.
 - d) The above penalties shall be imposed on Loading Contractor (Manpower Agency) / Security / Transporter by dividing equally.

- 4.19 If the Transporter commits a breach of any terms and conditions of the contract, it is liable for termination and invoking of Bank Guarantee (s). In addition, TGDDCF Ltd. is empowered to recover the losses or damages sustained by it from the Transporter on account of breach of contract in the Court of Law.
- 4.20 After delivery of milk at the sales centre / Vendor and the Institutions the Transporter should obtain acknowledgment from the concerned on the daily truck sheet/invoice without fail to avoid discrepancy.
- 4.21 The transporter shall obtain & submit the milk supplied acknowledgment copy, from the concerned institutions along with fortnightly/monthly transportation Bills for actual supplied quantities. Bills will not be accepted and processed till the submission of acknowledgment copies for the Milk supplied by the transporter.
- 4.22 The Transporter shall submit all the statutory payments /returns / challans such as ESI, EPF, institutional Milk Supplied acknowledgments, etc., along with fortnight/monthly transportation bills. Bills will be accepted and processed till the submission of the same.
- 4.23 As a matter of policy one vehicle to touch the Zonal office during the return trip it is binding on the Transporter so long as the distance factor is within the permissible limits for the route.
- 4.24 The present prevailing price per litre of diesel on the **last date prior to submission of the Technical cum commercial bid** will be taken as a base rate. In the future whenever there is any cumulative increase/decrease in the diesel price by Rs.2/-per litre on the base price, 1(one) paise will be added or deducted on the Transportation rate, per litre of Milk to the Transporter Charges from the date of such order, revising the prices.
- 4.25 The Federation shall provide additional cost for extra Kilometres based on diesel cost & mileage of the vehicle for route vehicle if it runs more than 10 kilometres as per the tender schedule (i.e. for 3.0 M.T's vehicle avg. mileage 12(Twelve) Kms& for 5.0M.T's vehicle avg. mileage 6(Six)Kms) on present diesel cost.
- 4.26 a) The Payment of Transport Charges will be made once in a fortnight/monthly after furnishing of the bill in proper form on actual quantities supplied along with Milk supplied acknowledgments from Institutions. The penalties if any imposed will be deducted from the Charges payable to them once in a fortnight/monthly. Bills will not be accepted if submitted by the PTC 15 days after the billing period.
b) Dairy Manager / Dy. Director, Dispatch shall provide statements

showing the dispatch quantities on the fortnightly (i.e. 1st FN on 17th and 2nd FN on 2nd of every month duly certification) basis to the transporters for facilitating them to submit their bills.

4.27 **The Transporter while quoting the rate per liter of milk transported/Supplied/Delivered shall take into consideration of the following.**

- a) **The transporter's responsibility shall lie from lifting the stocks of Milk & Milk products from loading dock and loading into the vehicle and unloading the stocks at doorstep of vendor point / institutions / Modern trade outlets / shops and take necessary acknowledgement.**
- b) Supply and delivery of milk to the Vendors/Shops/Institutions at the centres as per truck sheet/Invoice/Gate pass /any other document and collecting indents by engaging sufficient vehicle crewmembers.
- c) Other expenses if any arising by virtue of day to day transport operations.
- d) Cost of owning/hiring the vehicles on any emergency supplies in closed Puff vehicle.
- e) No. of Trucks to be placed as per the T&C.
- f) **Rate quoted inclusive of all the statutory taxes / E.P.F. /E.S.I., permits if any/ Toll charges etc., as applicable.**

4.28 The stocks as per the indent/ truck sheet/Invoice/Gate pass / any other document will be handed over to the Transporter in the presence of Security, dispatch supervisor which should be counted and acknowledged before loading into the trucks.

4.29 In case any indents are received from the Market for day supply, the Transporter has to place one closed Tata Ace/ 2/3/4/5 M.T puff vehicle or any similar closed type vehicle with Puff insulation to cater through forenoon supplies / day supplies to retail Modern trade outlets, institutions and milk vendors in the zone allotted, to promote the day time Sales in the said zone including online / Modern trade and any other outlets.

4.30 Whenever there is an increase in the volume of sales or increase in the geographical area of distribution, the Transporter shall have to place **an additional route vehicle** as directed in the Zones to capture the additional market of Liquid milk and the same is binding on Transporter and is supposed to cater to the areas by extending the existing new routes.

4.31 The Federation will have every right to delete Routes or add Zones /

Routes if the need arises the same will be binding on the Transporter.

- 4.32 In case of default of service by any particular Transporter, the Federation reserves the right to terminate/Suspend the contract and the same will be attached among the existing Transporter either for the complete zone or part of the zone. It is mandatory on the part of the Transporter to operate the attached areas for a minimum period of six months at the rate as is prevailing for the zone attached.
- 4.33 The Transporter should deploy **disciplined** persons for loading and distribution operations shall not misbehave and be in sound health. Persons coming in drunken condition will not be allowed and the Federation has got every right to debar such persons in entering the Dairy premises. The vehicle crew members and loaders have to maintain proper discipline and should not resort to any assault or unpleasant atmosphere hampering the loading operations. Failure to do so the Federation will book police case for causing nuisance in the dairy, and also attract penalty of **Rs.1500/-** per person
- 4.34 All drivers should wear hand gloves and mask and maintain hygienic condition duly following prescribed uniform while delivery. In case of violation penalty of Rs.1000/- will be imposed on per vehicle crew.
- 4.35 Due to formation of HMDA the transporter is suppose to cater to the areas by extending the existing routes or by adding new routes
- 4.36 With recommendation of RSM from the concerned zone the General Manager (Mktg.) is the final authority to impose and approve penalty against irregularity while delivering of liquid Milk route wise.
- 4.37 The Transporter has to invariably deploy a supervisor exclusively for monitoring night operations and also to handle transport exigencies at Mega Dairy, Raviryala, RR Dist. else Rs.500/- per day fine will be imposed.

Sd/-
GENERAL MANAGER (MKTG.,)

Part – I
Technical tender

Tender Notice No:271/GM(LMS)/2017-Vol IV

Date:03.04.2025.

Transportation and distribution of “VIJAYA TELANGANA” Liquid Milk, Milk Products, sweets & water at from **VIJAYA Mega Dairy, Raviryala, RR District** to Milk vendors / Retailers / institutions / Military supplies in Aramghar and Gachibowli under **GHMC / HMDA** area.

Mandatory Required Documents for PTC Tenders

- Firm Registration Certificate
- GST Certificate.
- IT Returns, Profit & Loss Statement and Balance-sheet assessment year 2023-2024 (F.Y:2022-2023) or 2024-2025 (F.Y:2023-2024) along with PAN Card.
- Valid Certificate of ESI.
- Valid Certificate of EPF.
- Valid Certificate of FSSAI.
- One-year experience certificate.
- Processing fee Demand Draft of Rs:1,000/- for each zone / schedule application (Non-refundable)
- EMD of Rs:1,50,000/- for each zone / schedule.

Part – II
Commercial tender

Tender Notice No:271/GM(LMS)/2017-Vol IV

Date:03.04.2025.

Transportation and distribution of “VIJAYA TELANGANA” Liquid Milk, Milk Products, sweets & water at from **VIJAYA Mega Dairy, Raviryala, RR District** to Milk vendors / Retailers / institutions / Military supplies in Aramghar and Gachibowli under **GHMC / HMDA** area.

Name of the firm: M/s:

COMMERCIAL BID QUOTE ON PER LITER BASIS AND PER TRIP BASIS FOR EACH ZONE						
S.No	Zone	No of Routes	Route	Sale Qty. (in Ltrs)	Mega Dairy	
					Raviryal	
					Rate/	Rate/
					Ltr (A)	Trip(B)
1	Aramghar	2	AG1	4233		
			AG2	1998		
2	Gachibowli	3	GB1	4032		
			GB2	2057		
			GB3 (Army supplies)	3100		

Note: Bidders are requested to quote the Rate per Liter for each zone and rate per trip for each route which is inclusive of all Taxes, permits if any, toll Charges, etc.,