



THE TELANGANA DAIRY DEVELOPMENT
CO-OPERATIVE FEDERATION LIMITED

Vijaya Bhavan, Lalapet, Hyderabad-500 017.



Tender Notice No.996/GM (LMS)/2009

Date:02.09.2025

Sealed quotations are invited from reputed transportation firms / agencies for transportation and distribution of “VIJAYA TELANGANA” liquid milk, milk products, sweets and packaged drinking water from **VIJAYA Mega Dairy, Raviryala, RR District** to Day-time Milk vendors / Retailers / Institutions in GHMC / HMDA areas and transportation vehicles should be insulated/puff/refrigerated with capacity of 2.0M.Ts & 4.0M.Ts. Insulated vehicles for supplies and the body & doors of the vehicle should be Themocol insulation with a Density of 16 Kg / Cu. Mtr. and insulation / puff thickness should be minimum of 3.0 inches and The height of the vehicle from the base of the floor should be a minimum 6.0 feet.

Tender No.	Tender Description
996	Transportation and distribution of “VIJAYA TELANGANA” liquid milk, milk products, sweets and packaged drinking water from VIJAYA Mega Dairy, Raviryala, RR District to Day-time Milk vendors / Retailers / Institutions in GHMC / HMDA areas.

- Interested parties / firms may download the Tender application form and terms & conditions from TGDDCF web site www.tgdairy.telangana.gov.in or from tender inviting authority O/o The General Manager, Marketing, Vijaya Bhavan, Lalapet, Hyderabad.
- The TGDDCF Ltd., reserves the right to cancel, modify and re-schedule the tendering process without assigning any reasons, thereof.

Sd/-
General Manager(Mktg.)



**THE TELANGANA DAIRY DEVELOPMENT
CO-OPERATIVE FEDERATION LIMITED**
Vijaya Bhavan, Lalapet, Hyderabad-500 017.



NOTICE INVITING TENDER

S.No.	Description	
1.	Department Name	The Telangana Dairy Development Co-Operative Federation Limited
2.	Tender Subject	Transportation and distribution of “VIJAYA TELANGANA” liquid milk, milk products, sweets and packaged drinking water from VIJAYA Mega Dairy, Raviryala, RR District to Day-time Milk vendors / Retailers / Institutions in GHMC / HMDA areas.
3.	EMD Amount	Rs.1,00,000/- (Rupees One lakh only) per application.
4.	Processing fee	Rs.1000-00 per application in the shape of Demand Draft drawn in favour of MD, TGDDCF Ltd., Lalapet, Hyderabad (Non-refundable)
5.	Download of bid documents:	From 02.00 PM on 04.09.2025
6.	Pre-bid meeting	By 11.30 AM on 09.09.2025
7.	Last date & time for downloading of bids	By 04.00 PM on 11.09.2025
8.	Last date & time for submitting Technical and Commercial bids	Up to 5.00 PM on 11.09.2025
9.	Date & time for opening of Technical bids	By 11.00 AM on 12.09.2025
10.	Date of opening of Commercial bids	By 04.00 PM on 16.09.2025
11.	Place of tender opening	Board Hall, Ground Floor, TGDDCF Ltd. H.O Lalapet, Hyderabad
12.	Tender Inviting Opening authority	General Manager (Marketing), TGDDCF Ltd.
13.	Email	gmmktg.tgddcf@gmail.com
14.	Contact Details	9121160534 / 9121160530 / 9686271707

The Federation reserves the right to accept or reject any or all the quotations or modify or postpone the Submission / opening of tenders or cancel the entire tendering process without assigning any reasons, thereof.

DECLARATION OF THE TENDERER

To,
The Managing Director,
TGDDCF Ltd.,
Lalapet, Hyderabad – 500 017.

Sir,

Sub: Submission of EMD and Declaration of Acceptance of Tender Terms & Conditions.

Ref: Tender Notification No.996/GM(LMS)/2009, Dt:02.09.2025.

With reference to the above, I/We representing M/s. _____

_____ participatin
g in the Technical cum Commercial Tender No. 996 for the Transportation and distribution of “VIJAYA TELANGANA” liquid milk, milk products, sweets and packaged drinking water from VIJAYA Mega Dairy, Raviryala, RR District to Day-time Milk vendors / Retailers / Institutions in GHMC / HMDA areas.

Hereby confirm that I/we have read & understood the specifications, terms and conditions of the tender, and accept all the terms and conditions of the tender.

I/ we shall abide by the decision taken by the TGDDCF Ltd., in matters relating to terms and conditions specified in the tender schedule.

I am/ we are herewith submitting the prescribed EMD of **Rs.1,00,000-00 (Rupees One Lakh Only)** through Demand Draft in favour of MD TGDDCF Ltd. payable at Hyderabad for participation in the tender. I agree for the retention of Earnest Money Deposit by the TGDDCF Ltd., without interest, till the finalization of the tenders and communication of acceptance.

Thanking you,

Name & address of the Firm

Signature of the Tenderer

Signature :

Name :

TENDER TERMS & CONDITIONS

1. INVITATION FOR SEALED QUOTATIONS:

- 1.1 The T.G Dairy Development Cooperative Federation is marketing about **2.75 Lakh Ltrs** of Milk & Milk Products per day in the twin Cities of Hyderabad and Secunderabad and upcountry routes. The milk is packed at Mega Dairy, Raviryala, RR Dist. today-time vendors points/institutions in GHMC / HMDA areas.
- 1.2 The participants are expected to study & understand all instructions, specifications, terms and conditions. Failure to provide all necessary information as outlined in the document or submitting bids that do not fully comply with the terms and conditions may result in disqualification and will be at the participant's own risk.
- 1.3 The Management reserves the right to change, modify, extend time limit and amend any of the tender conditions during the processing of the tenders on or before the last date for submission of tenders at its own discretion for a prospective change in betterment of the services.

2.0 VALIDITY OF BIDS:

- 2.1 The bid should be valid for 45 **days** from the date of the tender.
- 2.2 In exceptional circumstances the Management of TGDDCF Ltd, Hyderabad may in writing solicit the participant's consent to extend the period of validity of the offer.

3.0. ELIGIBILITY CRITERIA

- 3.1. *A Firm should be Registered and shall have or possess a GST certificate". Copy of the Registration certificate issued by Registrar of Firms/ GST authorities to be submitted.
- 3.2. *The Firm must be an Income Tax assessee and is required to submit Income Tax return for the last assessment year, either 2023-2024(Financial Year 2022-2023) or 2024-2025(Financial year 2023-2024) along with a copy of the allotted PAN.
- 3.3. *The firm should submit valid certificates of **ESI, EPF & FSSAI**
- 3.4. *In case, the participant is a Partnership Firm, the Partnership deed and Authorization letter shall be submitted and in case the participant is a Company, Memorandum of Association and Articles of Association shall be submitted. In case the participant is an LLP then the LLP agreement has to be submitted.

- 3.5. The participants should furnish the number of Vehicles owned or leased (Documentary evidence to be submitted) with valid RTA issued RC, Fitness, Insurance, Pollution copies.
- 3.6. The participants must provide details of the available Manpower suitable for milk distribution duties, along with documentary evidence to support the information.
- Tenderer has to quote the rates on trip basis in (Rs.) including toll charges, taxes & other charges from Mega Dairy, Raviryala to various vendor points (i.e. To & Fro)
- 3.7. The hard copies of the mentioned documents should be submitted to this office in 2 (two) separate sealed covers duly mention Technical bid & commercial bid duly signed and stamped on each and every page as under:
- The General Manager (Marketing)
Vijaya Bhavan,
TGDDCF LTD. Head Office,
Lalapet, Hyderabad,
Pin code No.500 017.

Note: (*) Mandatory certificates for eligibility in Technical & Commercial bids.

4.0 TENDER PROCESSING FEE:

*The Tenderer has to pay the Tender processing fee of Rs.1,000-00 per application in the shape of Demand Draft drawn in favour of MD, TGDDCF Ltd., Lalapet, Hyderabad (Non-refundable) for participation in the tenders.

5.0 EARNEST MONEY DEPOSIT (EMD)

- 5.1 *Earnest money deposit for an amount of Rs.1,00,000/- (Rupees One lakh only) for participation in the tenders shall be paid through Demand Draft in favour of MD TGDDCF Ltd. payable at Hyderabad. The EMD of the successful Tenderer will be converted as a part of the security deposit. No other form of EMD remittance shall be accepted.
- 5.2 Any tender without EMD shall be treated as non-responsive & shall be liable for rejection Without assigning any reasons. The EMD deposited by the unsuccessful bidders shall be refunded.
- 5.3 EMD /Security Deposit shall not carry any interest.

5.4 The EMD is to protect the interest of TGDDCF Ltd, against the risk of tenderer's conduct, which would warrant the security and the forfeiture.

5.5 The EMD shall be liable for forfeiture in the circumstances stated herein below

a) If the tenderer withdraws the tender during the validity period of the tender specified by TGDDCF Ltd.

OR

b) In case of successful tenderer after issuance of Letter of Acceptance (LOA) fails to:

i) Execute the Contract Agreement & furnish the prescribed Security Deposit within the specified date.

OR

ii) If the declarations in Technical Tender by the tenderer are found false/faulty.

OR

iii) The EMD shall be liable for forfeiture if the winning bidder does not execute the contract and fails to furnish the Security Deposit (SD) in the form of a Bank Guarantee in a specified time.

6.0 **BANK GUARANTEE (PERFORMANCE GUARANTEE):**

6.1 The successful bidder shall have to submit a 100% Bank Guarantee as a Performance Guarantee equivalent to **one day's sale value of stocks and two day's value of empty crates within 10 days from the date of issuance of the Contract Note/ Work order.** T.G. Dairy will review the sales from time to time and as and when there is an increase in sales quantity or value of stocks, the Winning Bidder has to submit an additional Bank Guarantee immediately on issue of Notice failing which the same will be deducted from the pending bills under acknowledgment.

6.2 The Bank Guarantee (s) should be valid for a contract period of six months with a claim period of another six months. If Tenderer fails to provide/extend the BG during course of contract period or grace period, Federation shall withhold the bills for an equal amount apart from levying penalty as decided by the TGDDCF Ltd Management.

6.3 The Bank Guarantee(s) of the winning bidder shall be invoked on the following conditions:

6.3.1 Non-supply of milk to the Milk Vendor(s)/shop(s)/ Institution(s) as per the Truck Sheet/invoice/any other document and sudden stoppage of milk supply.

6.3.2 Indulging in malpractices like adulteration, any violation in statutory payments.

6.3.3 If, there is any breach of terms and conditions of the agreement entered which may adversely affect the milk distribution and business of the Federation.

6.3.4 Any other reason T.S Dairy deems fit and proper as per law.

6.4 Failure to comply with the above condition shall make the bidder liable for Cancellation and forfeiture of Earnest Money Deposit.

7. SIGNING OF TENDER DOCUMENTS:

7.1 The Tenderer shall submit the Original Technical Bid & Commercial Tender duly signed and affixing the seal by the tenderer on each and every paper of Tender schedule issued.

7.2 Any correction, overwriting in the tender documents shall be attested by the tenderer or the authorized signatory by affixing the seal.

7.3 If there is any discrepancy between words and figures written in the tender document, the words shall be considered as **valid** and the discretion of management shall be final.

8.0 SUBMISSION OF TENDERS:

8.1 Both Technical proposal along with prescribed EARNEST MONEY DEPOSIT (Technical bid) & Commercial Tender duly filled shall be submitted in two different Envelopes duly sealed and properly superscribed the matter over the Envelopes as,

- i) Technical Bid for Transportation. (Mandatory documents, EMD & application fee should be enclosed).
- ii) Commercial Bid for Transportation should carry only rate quoted.

9.0 DEADLINE FOR SUBMISSION OF TENDERS:

9.1 The Technical Bid along with EARNEST MONEY DEPOSIT (EMD) in the form of Demand Draft & Commercial Bid, complete in all respects should be submitted at the Specified address not later than the time & date specified for receipt of the tenders. The Tender Box is made available at the Office of GM(Mktg.) for receiving the Tenders.

9.2 No telephonic / fax/emailed tenders shall be considered and accepted.

9.3 The tenders received later than the time & date specified will not be accepted.

10.0 OPENING OF TENDERS

- 10.1 The Technical proposal shall be opened on the date/time at venue specified, in the presence of the Tenderers or their authorized representative who opt to be present on the day/time at venue specified for opening of tenders.
- 10.2 The Tenderers/Authorized representatives present at the time of opening of tenders shall sign the register evidencing their attendance.
- 10.3 Based on merits and credentials furnished by the Tenderer in Technical Bid, the eligibility of Tenderer to compete in the Commercial Bid shall be decided by TGDDCF Ltd., The other technically disqualified Tenders will be returned back to the Tenderer opened.
- 10.4 If the said date of the tender opening is declared as Holiday for any reason, the Tender shall be opened immediately on the next working day at the same time and place.
- 10.5 The date of opening of Commercial Bid shall be intimated to the Technically Qualified / Eligible Tenderers by letter/FAX / E-mail.

11.0 EVALUATION OF TENDERS.

- 11.1 Taking into consideration the Technical competence & the price quoted for the Van capacity of Milk Transported for the routes of GHMC / HMDA shall be evaluated for awarding of the contract.
- 11.2 Notwithstanding anything contained in the tender schedule, no obligation on TGDDCF Ltd. to accept the lowest tender.
- 11.3 The TGDDCF Ltd. reserves the right to accept or reject in full or part of all the tenders or individual tenders without assigning any reason thereof at the sole discretion of Management.

12.0 It is mandatory that the bidders need to quote the Rates for the all the specified category.

- 12.1 The bidder who has quoted the lowest rate per trip in the specified category shall be considered as L1.
- 12.2 The contract duration is 6 months with a provision to extend for another up to 6 months.
- 12.3 Any and all decisions taken by TGDDCF Ltd shall be final and binding on all parties.

13.0 CRITERIA FOR AWARD OF CONTRACT:

- 13.1 At the time of inspection of the Firm by the TGDDCF Ltd. official team prior to the award of the contract, if it is found that the declarations made by the participant are false/faulty, the Bidder shall be disqualified & the **EARNEST MONEY DEPOSIT submitted shall be forfeited after deducting applicable transaction charges and the firm will be blacklisted and restricted to participate in the tender.**
- 13.2 TGDDCF Ltd. reserves the right to recover the direct losses and consequential losses if any, arising out of non-performance of the contractual agreement in addition to the penalties. The recovery of loss could be from eligible bill / S.D of Transporter or by invoking Bank Guarantee (s) or any other payment due to Transporter.
- 13.3 TGDDCF Ltd. reserves the right to terminate the contract at any time during the contractual period without **assigning any reason thereby incurring any liability to the affected contractor or any obligation to inform the affected contractor on the grounds of TGDDCF Ltd. action. The decision of TGDDCF shall be final binding**
- 13.4 Notification of Contract Note to successful Bidder shall constitute the formation of the contract.
- 13.5 After the award of the contract, if the Transporter at any time is proven not to have the infrastructure as declared by him during registration to supply the Milk, the same shall be treated as a Breach of Contract by the Transporter and the contract shall be liable for cancellation with penalty recovered in form of damages and also by invoking the Bank Guarantee(s).

14.0 TRANSFER OF CONTRACT:

- 14.1 The contract is not transferable on any account whatsoever.
- 14.2 Any request for transfer of contract /deletion of routes shall be treated as non-performance or Breach of Contract and the Bank Guarantee(s) is/are liable for invocation besides termination of contract.

15.0 VALIDITY OF CONTRACT:

- 15.1 The validity of the contract shall be for a period of six months and can be extended by another six (6) months or more at the discretion of TGDDCF Ltd.
- 15.2 Tender term shall be six months from the date of commencement of the contract.

15.3 The successful bidder shall have to enter into an agreement.

15.4 TGDDCF Ltd. reserves the right for premature termination of all or any part of the Contract and call for fresh auction without assigning any reason thereby incurring any liability to the affected Transporter or any obligation to inform the affected Transporter on the grounds by Federation.

15.5 For all purposes the terms and conditions of the agreement entered will be final and binding on all the parties.

16.0 TAXES AND DUTIES:

16.1 The price finalized for the contract shall be totally, inclusive of all taxes & levies, toll charges, permits if any, etc. The Federation will not be held responsible for any further Taxes and Levies whatsoever.

16.2 Statutory deductions, such as Income Tax and others, if applicable, shall be made from the bills in accordance with the prevailing rules during the contract period.

16.3 If diesel is subsequently brought under GST in Telangana state, the Management will consider the request of the successful transporter based on the prevailing conditions and recommendations of CPC members.

17.0 TERMINATION FOR DEFAULT:

17.1 The Federation may without prejudice, to any other remedy, for breach of contract by the Transporter terminate the contract in whole or in part by written notice of default to the Transporter by 7 days' Notice.

17.2 Before or after finalizing the contract and even after entering into an agreement, if it comes to the notice of the Management of any fraud or chronic default by the transporter, it will always be open to the management of TGDDCF to terminate the contract agreement by giving 7 days notice and black-listing the transporter.

17.3 If the Transporter fails to perform any other obligation under contract as per the agreement, The TGDDCF Ltd. may at any time terminate the contract by giving 7 days' written notice to the Transporter, without thereby incurring any liability, compensation to the affected Transporter.

18.0 DISPUTE

In Case of any disagreement or dispute arising between TGDDCF Ltd. and Transporter in connection with the performance of a contract, the TGDDCF Ltd. and Transporter shall make every effort to resolve amicably by direct informal discussions. However, the decision of

MANAGING DIRECTOR, TGDDCF LTD., shall be final and binding on the Transporter.

19.0 RIGHT OF RESERVATION:

Notwithstanding the award of the contract or any other clauses stated above, TGDDCF Ltd reserves the right to accept or reject any or part of the tenders and to terminate the tender process and reject all the bids at any time, prior to the award of the contract, without assigning any reason.

20.0 FORCE MAJEURE:

The Contract shall be subject to the principles governing 'Force majeure'. Neither party shall be considered in default in the performance of its obligations, if such performance is prevented or delayed because of war, Hostilities, Revolution, Civil Commotion, Epidemics, Accidents, Fire, Wind, Flood, Earth Quakes or law & orders, proclamation regulation or cause, whether similar or dissimilar nature beyond the reasonable control of the party affected should one or either or the parties be prevented from fulfilling its exhausted obligation in a state of Force majeure lasting continuously for a period of six months, the two parties should consult each other regarding the future implementation of the contract.

21.0 INDEMNITIES:

The Transporter shall have to indemnify and also keep indemnified the TGDDCF Ltd. against any or all damages or losses etc., caused to TGDDCF Ltd. arising from any omission or commission defaults of Transporter for which TGDDCF Ltd. shall not be responsible in any manner whatsoever.

22.0 JURISDICTION:

The Courts at Secunderabad shall alone have jurisdiction to decide any disputes arising out of this contract. For settlement of any dispute, out of the contract against this Auction/contract shall be subject to the jurisdiction of the Civil Courts situated in Secunderabad.

Sd/-
GENERAL MANAGER (MKTG.,)

RULES OF CONDUCT FOR “VIJAYA TELANGANA” MILK TRANSPORTATION

1. Role of Transporter:

- Upon issue of work order by the Federation:
 - The transporter has to issue a letter of Acceptance within 3 days.
 - The Transporter has to enter into an agreement & submit the B.G. within 10 days.
 - The successful transporter must erect foam board advertising on the vehicle and Artwork pertaining to the advertisement will be provided by the Federation. Same shall be taken-up and to be presented before the Inspection Committee of Mega Dairy, Raviryala RR Dist. within 15 days of receiving the allotment order.
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- a. The Transporter is responsible for loading the Milk and Milk Products from the cold store / godown loading dock and transporting the same in Crates/Cans/ Cartons or any other containers from the VIJAYA Telangana, Mega Dairy, Raviryala, RR Dist. to Day-time Milk vendors / Retailers / Institutions in GHMC / HMDA areas awarded to him as per the truck sheet/ Invoice /Gate pass / any other document and will have to collect back the empty crates and cans etc. from the sales point and collection of next day indents from Milk Vendors and handover back to Vijaya Telangana Mega Dairy, Raviryala in the return trip within the prescribed time.
 - b. The Empty crates etc. shall be returned on the same day after arrival at the Dock as a routine. The empty crates account will be finalized on day to day basis. Exceptions will be accepted solely at the discretion of the Management.
 - c. It is the complete responsibility of the Transporter to bring back daily empty crates and indents from the booths/delivery points on the same day and shall obtain acknowledge from the dispatch / concerned section. The Management shall recover the cost of the crates from the **Transporter's bill if empty crates are not returned.**
 - d. The General Manager (Marketing) reserves the right to modify the course or route, increase or decrease in the distance on the route and such enhancement or reduction in the route length, as determined by the General Manager (Marketing) is binding on the transporter and no extra rate will be paid for any additional coverage within the specified limit or mileage.
 - e. The Transporter Vehicles should positively report for milk supply

before the Concerned Officer (Dispatch Section) by 8.00 AM (or) any prescribed time by Dispatch / Concerned officers for day /night supplies. It is the responsibility of the Transporter to see that the milk supply is carried out without any disturbance. A penalty of Rs.200/- / Rs.400/- / Rs.600/- will be imposed in case the placement of the vehicle is delayed beyond the grace time of 1 hr late by 60 mints / 90 mints / 2 hours respectively, as a deterrent.

- f. The Transporter will be responsible for the safe & timely transportation of the sachets, cans, cartons and other articles. The Transporter with the assistance of workers of his own will have to deliver the milk and milk products, sweets & packaged drinking water at the Milk Vendors/shops or Institutions as per the Dispatch memo (Truck sheet/Invoice/Gate pass / any other document) handed over by the TGDDCF Ltd. officials for delivery. Failing which penalty for short or late supplies at vendor sales point will be imposed at the rate of **Rs.250/- per litre for Milk and Rs.1000/- per kg/ litre for Milk Products.**
- g. **The Federation shall have the right to impose the fine of Rs.10,000/- per day besides the total value of the sales lost by the Federation, for non-placement of vehicles for lifting the stocks from Mega Dairy, Raviryala, RR Dist. / Milk Products Factory Lalapet, Hyderabad.**
- h. The Driver and workers engaged by the Transporter shall be disciplined, and shall not misbehave and be in sound health. Necessary identity cards should be issued to them as per the directions of the General Manager (MPF).
- i. **It is the sole responsibility of the Transporter to ensure that their Loaders, Supervisors, Drivers, Cleaners and leased vehicle owner should not disturb the Management for any claim. In such a case penalty will be imposed by the Federation along with necessary action on the Transporter as deemed fit.**
- j. The Transporter should also supply Milk & Milk Products to the Institutions (Govt. / Private / Online / Modern Trade) or special orders of the consumers as and when required, by placing vehicle during day/night time. Any breach in terms of supply for any reason whatsoever shall attract a severe fine.
 - i. **The Transporter should also supply Milk & Milk Products, Sweets & Packaged Drinking Water to the Institutions (Govt. / Private / Online / Modern Trade) or special orders of the consumers, by placing vehicle during day / night time daily and also as and when required. In case of non-**

placement of the vehicle or non-supply of a single vendor point / institution / modern trade outlet by the transporter, the Dispatch / Marketing Section can hire and place the vehicle to avoid the breakage of supplies and cost of transportation charges for hiring such vehicles shall be recovered from the transportation bills besides imposing a fine of Rs.10,000/- per vehicle. Any breach in terms of supply for any reason whatsoever shall attract a severe fine.

ii. The Transporter should place the vehicles any time of day / night as per the requirement received from the market, capacity of vehicles may vary as per indent received.

iii. It is responsibility of the transporter to arrange any temporarily vehicle for supply of Milk & Milk Products in the route in case of failure of regular vehicle.

k. It will be the responsibility of the Transporter to deploy sufficient manpower to get his vehicles loaded as per the Truck Sheet/Invoice/Gate pass and any other document by drawing stocks from the cold stores / godown dock with his men and acknowledging the receipt of the articles loaded in the truck and deliver same at the distribution centers. While loading he should ensure that there is no loose milk in the crates or extra sachets. He should also ensure that only defect-less packets are loaded after properly segregating Milk sachets from leakages.

l. The broken crates /other dairy crates on return shall not be accepted and the crate cost will be recovered from the transport bills.

m.If the TGDDCF Ltd. Authorities detect adulteration or any other malpractices in connivance with the staff of the vehicle driver and crew members; the Transporter is liable for severe penalty or even termination of contract duly invoking Bank Guarantee(s) besides recovering the losses if any.

n. The Transporter will have to get his vehicle checked by the Officials of the Federation before placing his vehicle for loading and distribution of milk.

o. The transporter route vehicle has to touch all the vendor points / institutions in return for pickup of empty crates / leakage sachets so that the leakage quantity may be replaced on next day to the vendor / institution otherwise fine will be imposed Rs.500/- per day.

- p. No outsider other than the Bid Winner should be involved in the operations of Milk Distribution.

2.0 SPECIFICATION FOR THE VEHICLE:

- a) The year of manufacture of the puff vehicle should be of 2020 model and above and the puff vehicle should be of the latest new generation LCV (Light Commercial Vehicle) along with valid relevant certificates.
- b) Transporter should own atleast 2 (two) commercial vehicles of 2.0M.Ts / 4.0 M.Ts.
- c) The capacity of the vehicle is indicated against each route depending upon the sales quantity i.e. 2.0 M.Ts and 4.0M.Ts if the sales increase over time the transporters have to place the higher capacity vehicle.
- d) The transporter should place closed box-type Insulated vehicles for supplies and the body & doors of the vehicle should be Thermocol insulation with a Density of 16 Kg / Cu. Mtr. and insulation / puff thickness should be minimum of 3.0 inches and The height of the vehicle from the base of the floor should be a minimum 6.0 feet. Any temporary failure to provide the above box-type vehicle is liable for penalty @ Rs.1000/- per day and it will be accepted at the discretion of the Management.
- e) **Federation has the right to impose the fine of Rs.1000/- per day for utilizing non-approved vehicles.**
- f) The vehicle should have a self-starting facility. The engine should be stopped while the vehicle is being loaded or unloaded at the dock. Penalty will be imposed at the rate of **Rs.500/-** per day for default. The Vehicle should be serviced periodically and should have good tyres and a Stepney to avoid a breakdown during the supply of Milk.
- g) The vehicle should have valid appropriate insurance without any liability to the TGDDCF Ltd. at the time of accidents or damages.
- h) The floor of the vehicle shall be smooth without any patchwork and obstructions for crate movement. There should be good light arrangement both in the cabin and body for counting and verification of the crates/stocks. Penalty at the rate of **Rs.1000/- per day, per vehicle** will be charged for default.
- i) Initially two to three days warning shall be issued by Dispatch Section to Transporter before imposing of fines for deviations of Light failure in the Insulated Box, Damage bottom, Self-start issue only.
- j) Transporter shall provide the GPS tracking system with a camera for all the delivery vehicles (or) should use an App provided by TGDDCF for tracking.

3.0 SPECIAL CONDITIONS:

- a) The Transporter should not be an employee of TGDDCF Ltd.
- b) The Transporter should provide a copy of the R.C. Book of the vehicles deployed along with the hiring agreement with the owner of the vehicle.
- c) The Transporter should provide a Uniform (Blue T-shirt with Vijaya Logo), Woolen dresses, shoes, and Gloves for their staff working in loading activity.
- d)
- e) The Transporter should provide an Identity Card to all the staff working under their control in the prescribed format given by the Federation and submit two Sets one for Security and One for Staff.
- f) The **TGDDCF Ltd. Milk & Milk Products transportation and distribution services** are declared under the **Essential Services Maintenance Act (ESMA)**. Hence strikes or any disruption of work is prohibited. Therefore, the Transporter or his crew members involved in the loading transportation and distribution of milk operations should not indulge in lightening strikes such as paralyzing loading operations, transportation, and distribution, stopping the operation by causing disruption of works/vehicles, strikes in any manner what so ever leads to termination of contract and invocation of Bank Guarantee (s) besides the forfeiture of all pending Bills /amounts and action will be taken as per above ESMA ACT.
- g) If the Transporters or their Subcontractors / vehicle Owners / vehicle crew / loading staff, etc. are involved in partial strike or deliberately delay in the placing of vehicles or deliberately delay in starting loading operation or abruptly stoppage of loading activities, a penalty of Rs.1000/- per hour delay, for each vehicle shall be imposed and also imposed 4.0 (e) clause.
- h) In case of bandh or strike, the Transporter should provide his vehicle without any excuse for milk distribution. The General Manager (Marketing) will however address the police and other concerned to provide protection for milk trucks. However the Transporter does not have any right to give notice of strike against the management during the contractual period,
- i) The Managing Director reserves the right to reduce or increase the contract period at any time without assigning the reasons.
- j) The Transporter shall have to carry in his vehicle other auxiliary material of the TGDDCF Ltd. (If any) connected to milk sales in addition to milk without any extra cost.
- k) The Transporter shall not carry passenger /material other than that of TGDDCF Ltd during the period of milk supply. In case of default, he is liable for penalty as may be levied by the TGDDCF Ltd.
- l) The period of the contract will be valid from the date of execution of the Contract Note / work order with the approved bidder.

- m) On acceptance of the contract the Transporter will have to enter into a contractual agreement with the TGDDCF Ltd.
- n) The Bank Guarantee(s) will be returned to the Transporter only after the satisfactory execution of the period of the contract and as soon as the accounts are finalized and after issuing a No Dues Certificate (NOC) by concerned RSMs and GM(Mktg.).**
- o) When the TGDDCF Ltd authorities inform the Transporter regarding the awarding of the contract to him the Transporter will have to communicate to the TGDDCF Ltd authorities immediately of his acceptance of the contract. If the Transporter fails to give consent or his acceptance within 3 days from the date of receipt of the order, his order is liable for cancellation without any further intimation or consideration and the EARNEST MONEY DEPOSIT of the Transporter shall be forfeited.
- p) The Federation shall release the Bank Guarantee(s) of the Transporter only after the satisfactory execution of the contract period and once the accounts are finalized. Additionally, the Transporter must repaint or remove the Federation's Art Work on the vehicles involved in transportation activities during the contract period to white or any other colour.
- q) The Transporter or Owner of the vehicle is prohibited from carrying out transportation of other Dairy Products, either during the night or day, with the Federation's Art Work on the vehicle during the contract period with the Federation.
- r) The General Manager (Marketing) reserves the right to depute his representative along with the vehicle if he so desires. This is binding on the transporter to accept.
- s) The General Manager (Marketing) reserves the right to amend, delete, or substitute any of the conditions of the contract without assigning any reasons.
- t) If the Transport vehicle is not engaged by the TGDDCF Ltd authorities due to stoppage of distribution on account of Natural Calamities, strike, bandh etc. payment of transport charges for the days so will not be made.**
- u) The Transporter shall not carry out the supply or redistribution of any Milk and Milk Products of any other competitor's brand in the vehicle placed for TGDDCF Ltd. In case of default, transporter is liable for penalty or termination of contract as may be levied / decided by the TGDDCF Ltd.
- v) Federation shall have the right to impose the fine of Rs.500/- per day for keeping an open door while distributing of Milk.**
- w) The General Manager (Marketing) can impose a minimum fine up to **Rs.3000/- (Rupees Three thousand only)** per vehicle for irregularities committed by the Transporter or his employee basing on the reports and

findings of the supervisory staff.

4.0 Manpower Deployment:

- a) **Route Vehicle:** Driver and sufficient helpers for each route for timely delivery of Milk & Milk products and collection of empty crates and leakages.
- b) **Transporter vehicle crew shall have to be Mobile Phone app literate, performing daily activities through Federation App. during the course of Milk and milk products loading & distribution.**
- c) **For Despatch Operations:** Deploying a sufficient number of workers/labourers for proper segregation and timely loading operations of each route vehicle under the supervision of representatives / Supervisors of the firm as per the time slot given by the dispatch / concerned section. Failing to meet the requirements and causing delay, will be penalized at the discretion of the management.
- d) The driver engaged by the transporter must have a valid license issued by the RTA authorities for the transportation of the vehicles.
- e) The loaders and vehicle crew engaged by the Transporter should be covered under ESI and EPF ACT by having separate respective accounts and should comply with all the provisions of the Contract Labour Act. The Transporter will be personally responsible for any actions initiated by ESI/EPF Act and Labour Commissioner Department if the provisions are not complied with.
- f) **The loading crew must be engaged by the transporter when the Vehicle is kept for unloading by the night duty officer/ Federation officer for re-checking. If failed penalty of Rs.5000/-.**
- g) The TGDDCF Ltd. has a general lien over all money payable to the Transporter for any losses/damages/ irregularities /non-compliance of statutory provisions caused by the Transporter to the TGDDCF Ltd.
- h) The Transporter shall be held responsible for any claims by the third party/parties on account of the accidents, or damages. Injuries and death of persons by the vehicle deployed by him. The TGDDCF Ltd will not have any liability whatsoever.

EXCESS LOADING: The Transporter's trucks after loading at the dock are subjected to rechecking of the stocks /quantities loaded into the trucks at random. If any quantities i.e., Crates/loose milk/ sachets are found in excess of truck sheets/Invoice / Gate Pass quantities penalty shall be imposed at the following rates.

up to 50 litres	Rs.600/-per lit
51-100 litres	Rs.750/-per lit
101 and above	Rs.900/-per lit

- i) If any higher value stock is loaded against lower value stocks the difference in the value of stocks which are wrongly loaded will be recovered besides imposing a penalty of Rs.**300**/- per crate.
- j) After unloading the vehicle at the unloading dock if any excess loose milk or excess sachets or milk crates due to wrong loading are found the driver, and cleaner shall put their signature on the unloading form to confirm their lapses.
- k) The above penalties shall be imposed on Loading Contractor (Manpower Agency) / Security / Transporter by dividing equally.
- l) If the Transporter commits a breach of any terms and conditions of the contract, it is liable for termination and invoking of Bank Guarantee (s). In addition, TGDDCF Ltd. is empowered to recover the losses or damages sustained by it from the Transporter on account of breach of contract in the Court of Law.
- m) After delivery of milk at the sales centre / Vendor and the Institutions the Transporter should obtain acknowledgment from the concerned on the daily truck sheet/invoice without fail to avoid discrepancy.
- n) The transporter shall obtain & submit the milk supplied acknowledgment copy, from the concerned institutions along with fortnightly/monthly transportation Bills for actual supplied quantities. Bills will not be accepted and processed till the submission of acknowledgment copies for the Milk supplied by the transporter.
- o) The Transporter shall submit all the **statutory payments /returns / challans such as ESI, EPF**, institutional Milk Supplied acknowledgments, etc., along with fortnight/monthly transportation bills. Bills will be accepted and processed till the submission of the same.
- p) The present prevailing price per litre of diesel on the **last date prior to submission of the Technical cum commercial bid** will be taken as a base rate. In the future whenever there is any cumulative increase/decrease in the diesel price by Rs.2/-per litre on the base price, 1(one) paisa will be added or deducted on the Transportation rate, per litre of Milk to the Transporter Charges from the date of such order, revising the prices.

- q) The Federation shall provide additional cost for extra Kilometres based on diesel cost & mileage of the vehicle for route vehicle if it runs more than 10 kilometres as per the tender schedule. Additional cost as decided by TGDDCF Ltd., Management if any will be final for extra kilometres than the specified kilometre range.
- i. The Payment of Transport Charges will be made once in a fortnight/monthly after furnishing of the bill in proper form on actual quantities supplied along with Milk supplied acknowledgments from Institutions. The penalties if any imposed will be deducted from the Charges payable to them once in a fortnight/monthly. Bills will not be accepted if submitted by the PTC 15 days after the billing period.
- r) Dairy Manager / Dy. Director, Dispatch shall provide statements showing the dispatch quantities on the fortnightly (i.e. 1st FN on 17th and 2nd FN on 2nd of every month duly certification) basis to the transporters for facilitating them to submit their bills.
- s) The Transporter while quoting the rate per trip basis of milk transported/Supplied/Delivered shall take into consideration of the following.**
- t) The transporter's responsibility shall lie from lifting the stocks of Milk & Milk products from loading dock and loading into the vehicle and unloading the stocks at doorstep of vendor point / institutions / Modern trade outlets / shops and take necessary acknowledgement.**
- u) Supply and delivery of milk to the Vendors/Shops/Institutions at the centres as per truck sheet/Invoice/Gate pass /any other document and collecting indents by engaging sufficient vehicle crewmembers.
- v) Other expenses if any arising by virtue of day to day transport operations.
- w) Cost of owning/hiring the vehicles on any emergency supplies in closed Puff vehicle.
- x) No. of Trucks to be placed as per the T&C.
- y) Rate quoted should be inclusive of all the statutory taxes / E.P.F. /E.S.I., permits if any/ Toll charges etc., as applicable.**
- z) The stocks as per the indent/ truck sheet/Invoice/Gate pass / any

other document will be handed over to the Transporter in the presence of Security, dispatch supervisor which should be counted and acknowledged before loading into the trucks.

- aa) Whenever there is an increase in the volume of sales or increase in the geographical area of distribution, the Transporter shall have to place **an additional route vehicle** to capture the additional market of Liquid milk and the same is binding on Transporter and is supposed to cater to the areas by extending the existing new routes.
- bb) The Federation will have every right to delete Routes or add new routes if the need arises the same will be binding on the Transporter.
- cc) In case of default of service by any particular Transporter, the Federation reserves the right to terminate/Suspend the contract and the same will be attached among the existing Transporter either for the complete zone or part of the zone. It is mandatory on the part of the Transporter to operate the attached areas for a minimum period of six months at the rate as is prevailing for the zone attached.
- dd) The Transporter should deploy **disciplined** persons for loading and distribution operations and shall not misbehave and be in sound health. Persons under the influence of alcohol will not be allowed in the dairy premises and the Federation has got every right to debar such persons in entering the Dairy premises. The vehicle crew members and loaders have to maintain proper discipline and should not resort to any assault or unpleasant atmosphere hampering the loading operations. Failure to do so the Federation will book police case for causing nuisance in the dairy, and also attract penalty of **Rs.1500/-** per person.
- ee) All drivers should wear hand gloves and mask and maintain hygienic condition duly following prescribed uniform while delivery. In case of violation penalty of Rs.1000/- will be imposed per vehicle.
- ff) With recommendation of RSM from the concerned zone the General Manager (Mktg.) is the final authority to impose and approve penalty against irregularity while delivering of liquid Milk route wise.

Sd/-
GENERAL MANAGER (MKTG.,)

Part – I
Technical tender

Tender Notice No:996/GM(LMS)/2009

Date:02.09.2025.

Transportation and distribution of “VIJAYA TELANGANA” liquid milk, milk products, sweets and packaged drinking water from **VIJAYA Mega Dairy, Raviryala, RR District** to Day-time Milk vendors / Retailers / Institutions in GHMC / HMDA areas.

Mandatory Required Documents

- Firm Registration Certificate
- GST Certificate.
- IT Returns, assessment year 2023-2024 (F.Y:2022-2023) or 2024-2025 (F.Y:2023-2024) along with PAN Card.
- Valid Certificate of ESI.
- Valid Certificate of EPF.
- Valid Certificate of FSSAI (should obtain if successful bidder).
- Processing fee Demand Draft of Rs:1,000/- for each application (Non-refundable)
- EMD of Rs:1,00,000/- for participation for single application.

All the documents enclosed in the technical bid should have signature and stamp.

Part – II
Commercial tender

Tender Notice No:996/GM(LMS)/2009

Date:02.09.2025.

Transportation and distribution of “VIJAYA TELANGANA” liquid milk, milk products, sweets and packaged drinking water from **VIJAYA Mega Dairy, Raviryala, RR District** to Day-time Milk vendors / Retailers / Institutions in GHMC / HMDA areas.

Name of the firm: M/s:

COMMERCIAL BID QUOTE ON PER TRIP BASIS “INSULATED / PUFF”			
Sl.No	Range (To & Fro)	Capacity of the Vehicle rate in (Rs.)	
		2.0 MT's	4.0M.T's
1	1-120 Kms		
2	1-150 Kms		
3	1-180 Kms		
COMMERCIAL BID QUOTE ON PER TRIP BASIS “ REFRIGERATED”			
Sl.No	Range (To & Fro)	Capacity of the Vehicle rate in (Rs.)	
		2.0 MT's	4.0M.T's
1.	1-200 Kms and above		

Note:1) Trip (To & Fro) consists of lifting of stocks from Mega Dairy, Raviryala to various points and back to Mega Dairy, Raviryala.

- 2) Bidders are requested to quote the Rate per trip for each specified category which should be inclusive of all Taxes, permits if any, toll Charges, etc.,
- 3) Bidders shall quote technical and commercial bids separately in sealed covers.

Bidder signature & Stamp